

Production Logo Here

DATE HERE,

Dear Residents and Merchants,

We will be filming scenes for the **PRODUCTION** entitled **TITLE** on **DATE** at **ADDRESS**. We thank you for the opportunity to film in your neighborhood. We realize you may have experienced filming in the past and would like to make this a positive experience for you. Our main company will be filming in the area from approximately **TIME** to **TIME**.

NO PARKING SIGNS POSTED

Monday, June 1st, 2020 12:01 AM – Tuesday, June 2nd, 2020 11:59 PM

700 - 800 Block Sansome St. (Both Sides)

300 Block Pacific Ave (Both Side)

400 Block Pacific Ave (North Side)

INTERMITTENT TRAFFIC CONTROL (ITC) MONDAY, JUNE 1ST 11:00 AM – 4:00 PM and 6:00 PM until 9:00 PM

Sansome St. at Jackson St.

Sansome St. at Gold St.

Pacific Ave. at Battery St.

Pacific Ave. at Osgood Pl.

STREET CLOSURE MONDAY, JUNE 1ST 12:00 PM – 3:00 PM

800 Block Sansome St.

All driveways and handicap zones will be respected. We work closely with Film New Orleans to help ensure that we adhere to the standards they have set forth. The film industry creates a wealth of local jobs and opportunities in the New Orleans Region. If you have any specific parking concerns, contact us as soon as possible with any special needs so that we might come up with some creative solutions to address said concerns. If you have any loud construction work or large deliveries scheduled for the day in question, please let us know in advance so we can accommodate your needs.

NAME

Location Manager

P: XXX.XXX.XXXX

E: XXX@XXX.XXX

Isabella Renner

Production Manager for Film New Orleans

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